

सं / No: BB/3511/18/11

भारत सरकार : Government of India
जल संसाधन नदी विकास और गंगा संरक्षण मंत्रालय
Ministry of Water Resources,
River Development & Ganga Rejuvenation
ब्रह्मपुत्र बोर्ड: Brahmaputra Board

बशिष्ठ:गुवाहाटी-29
Basistha, Guwahati- 29
दिनांक / Dated 31.05.2019

परिपत्र / CIRCULAR

Applications are invited for filling up of 2 (two) posts of Consultant (1 Under Secretary/Dy Secy level & 1 Section Officer level) (Establishment) in Brahmaputra Board on contract basis from eligible candidates of Indian citizenship for all restructuring implementation works of the Establishment under the Brahmaputra Board. The filled up applications in prescribed format should reach to the Secretary, Brahmaputra Board, Basistha, Guwahati-29 within 30.06. 2019. No application will be received/ entertained after the scheduled date of receipt.

1. Name of Post :
 1. Consultant (Establishment) Level Deputy Secretary or Under Secretary to Govt. of India
 2. Consultant (Establishment) Level Section Officer to Govt. of India
2. **Eligibility** :
 - (i) Having Bachelor degree in any discipline.
 - (ii) Retired Deputy Secretary/Under Secretaries having experiences in Establishment works in Secretariat offices in Central Government or State Government or Union Territory Administrations or State Electricity Boards or Public Sector undertakings or Statutory Organizations for Under Secretary/Dy Secy level .
 - (iii) Retired Section Officers having experiences in Establishment works in Secretariat offices in Central Government or State Government or Union Territory Administrations or State Electricity Boards or Public Sector undertakings or Statutory Organizations for Section Officer level .
 - (iv) Administrative management of Govt. Departments.
3. Maximum age limit for serving as Consultant : Age not exceeding to 65 (sixty five) years as on 30.06.2020
4. Tenure : Initially for one year which may be extended as per requirement
5. Place of posting : Brahmaputra Board, Basistha, Guwahati-29.

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**TERMS AND CONDITIONS FOR ENGAGEMENT OF CONSULTANT (ESTABLISHMENT) IN
BRAHMAPUTRA BOARD**

1. Period of consultancy will be initially for a period of one year from the date of joining in the Brahmaputra Board during which he/she shall be assigned the duty of various activities related to implementation of restructuring of Brahmaputra Board.
2. The engagement of Consultancy in the Brahmaputra Board shall not be considered as a case of re-employment but purely on contract basis and it is neither a job nor an assurance for job in Brahmaputra Board. This engagement will not confer any right for regular appointment to the post and will not confer any right for staking any claim for regular appointment to the post.
3. The consultant shall be on the whole time engagement with Brahmaputra Board and shall not accept any other appointment, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of contract.
4. The consultant will receive a consolidated remuneration per month to be fixed by Brahmaputra Board as per Central Government norms.
5. The consultant will not be entitled for any allowances.
6. The Consultant should abide by the rules and regulations of the Brahmaputra Board and other rules and procedures applicable to an ordinary Government servant, while on service on contract basis.
7. No CPF/ GPF will be accumulated for the service rendered by the Consultant.
8. The Consultant will be eligible for 04 (Four) days leave in a calendar year and no remuneration will be paid in case the absence exceeds four days. Also, un-availed leave will not be carried forward nor will be encashed.
9. The working hours shall be the working hours of Brahmaputra Board as per roster and as decided by the Chairman/or Competent Authority in Brahmaputra Board. But the Consultant may be required to work late beyond normal hours and may be called on Saturdays/Sundays/Gazetted holidays, if situation so requires, on orders of Chairman or Competent Authority of Brahmaputra Board.
10. The income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment for which the Brahmaputra Board will issue TDS Certificate.
11. The intellectual Property Rules (IPR) of the data collected as well as the deliverables produced for the Brahmaputra Board as whole shall not be utilized or published or disclosed or part with to a third party and any part of the data or statistics or proceedings or information collected for the purpose of this contract or during the course of the contract shall be disclosed, without the written consent of the competent authority of Brahmaputra Board.
12. During the period of assignment in Brahmaputra Board and also thereafter, it is likely that the Consultant may come across certain information of important/confidential nature. The Consultant will not divulge any information gathered by the Consultant during the period of assignment, to anyone who is not authorized to know /have the same.

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13. On termination/ closure of contract period, the Consultant will be bound to hand-over the entire set of records of assignment to the Competent Authority of Brahmaputra Board before expiry of the contract and before the final payment is release by Brahmaputra Board.

14. The Consultant will in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Brahmaputra Board in particular and to the Government in general.

15. The place for settlement for all disputes through negotiation, mediation, referral and also through legal media would be Guwahati and decision of the or Competent Authority of Brahmaputra Board shall be binding to the Consultant.

16. The Chairman, Brahmaputra Board may terminate the contract if

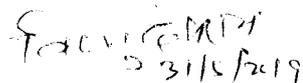
16.1 The Consultant is unable to address the assigned works

16.2 Quality of the assigned works is not up to the satisfaction of the Chairman, Brahmaputra Board

16.3 The Consultant fails in timely achievement of the milestones as finally decided by Brahmaputra Board

16.4 The Consultant is found lacking in ethics, honesty and integrity

17. The Chairman, Brahmaputra Board reserves the right to terminate the contract, by giving 1 (one) month's notice and the termination shall be effected by written notice served on the Consultant and shall take effect in 30 (thirty) days of delivery of such notice, the termination will be without prejudice to either party's rights accrued before termination.


(V.D. Roy)
Secretary
Brahmaputra Board

Copy to:-

1. PPS to Chairman, Brahmaputra Board, Basistha, Guwahati-29
2. PS to Vice Chairman, Brahmaputra Board, Basistha, Guwahati-29
3. Chief Engineer-II, Brahmaputra Board, Basistha, Guwahati-29
4. All Superintending Engineers, Brahmaputra Board
5. Chief Vigilance Officer, Brahmaputra Board, Basistha, Guwahati-29
6. Deputy Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29
7. All Executive Engineers, Brahmaputra Board
8. In-charge, IT Cell, Brahmaputra Board, Basistha, Guwahati-29 with a request to upload the aforesaid Circular and the enclosed Proforma in the website of Brahmaputra Board
9. Notice Boards
10. Relevant Files/ Guard Files

**PROFORMA
ENGAGEMENT OF CONSULTANT (ESTABLISHMENT) IN BRAHMAPUTRA BOARD ON
CONTRACT BASIS**

Affix one
recent
pp size Photo
with
cross signature

1. Name of applicant (In capital Letters) :
2. Date of birth (attached copy) :
3. Adhar No./PAN No. :
4. Father's Name :
5. Gender :
6. Contact Number/email id. :
7. Name of post applied for :
8. Permanent Address :
9. Address for communication :
10. Educational Qualification (Attach copy) :
11. Detail knowledge of computer (Attach copy):
12. Relevant experience , if any :

DECLARATION

I do hereby declare that the particulars furnished above by me are true and correct to the best of my knowledge and belief. I further declare that if any of the aforesaid statement is found to be false or incorrect, necessary action as may be deemed fit by Brahmaputra Board Authority may be taken and I shall remain bound to abide by the decision.

Date:
Place:.....

Signature of the applicant
Name